



**Town of Granby
Department of Library Services**

EXHIBIT RELEASE FORM

I, _____ release the Granby Public Library from any liabilities incurred (loss or damage due to theft, fire, water, "acts of God," or damage caused by faulty mounting) while my works are on display in the Library buildings or on Library property.

It is my responsibility to set a date/time for installation of the exhibit and subsequent removal of the exhibit with the Program Coordinator. If for any reason I cannot meet the specified date/time, it is my responsibility to contact the Program Coordinator to reschedule at a mutually agreed upon time.

It is my responsibility to set up my exhibit and to subsequently remove my exhibit and all materials belonging to me.

I will provide the Library with contact information for the public, such as business cards and/or flyers; however, I understand that I cannot sell or attach price markers on the displayed materials.

The Library is not responsible or accountable for any unclaimed items that are left behind. Every effort will be made to alert the exhibitor of said materials.

The Library will provide basic publicity (print and online); any additional publicity is solely the responsibility of the exhibitor.

Duration of Exhibit

Exhibitor Signature

Date

Program Coordinator Signature

Date

This form must be signed by the exhibitor before installing the exhibit; a copy will be provided to the exhibitor.

**GRANBY PUBLIC LIBRARY, MAIN BRANCH
15 NORTH GRANBY ROAD
GRANBY, CT 06035
860.844.5275**

**F. H. COSSITT LIBRARY BRANCH
388 NORTH GRANBY ROAD
NORTH GRANBY, CT 06060
860.653.8958**